The Greater St. Louis Knitters Guild
Organizational Chart

President

- Nominating Committee
- Auditor
- Meeting Room

VP Administration

- **Membership:**
  - Membership
  - Hospitality
  - Records
- **Knit-ins**
- **Social Events:**
  - Founders' Day
  - Potluck Luncheon

VP Education

- **Education Committee**
- **Programs for General Meeting**
- **Workshops**
- **Designated Knitter**
- **Educational Features** for Newsletter/Website
- **Library**

VP Community Services

- **Charity**
- **Service**

VP Communication

- **Internal Communications:**
  - Newsletter
  - Historian
  - Photographer
- **Public Relations:**
  - Publicity
  - Exhibits
  - Community Events
  - Teaching Requests
  - Yarn Shop Liaison
  - Website Liaison

Recording Secretary

- **Minutes:** Monthly General Meetings
- **Minutes:** Monthly Board Meetings
- **Records:** Maintain Permanent Records
- **Correspondence**

Treasurer

- **Monies:** Receive, hold and Account for
- **Pay Pal**
- **Post Office**
- **Fiduciary Responsibility** for GSLKG Corporation
- **IRS Filings**
- **Audit:** Submit books for annual audit

3/1/2016